

Regulations and Guidelines of John Sandison Research Fund

A. Guidelines for the applicants of the SAN John Sandison Research Proposal Grant

1. The principle investigator should apply with a covering letter addressed to the President of Society of Anaesthesiologists of Nepal (SAN) indicating the submission of the proposal for call for grant.
2. The application should be according to the approved format.
3. Both printed and electronic version of the proposal should be submitted.
4. Curriculum Vitae of the principal investigator & co-investigators of the research team should be submitted.
5. The principal investigator should be of Nepali nationality and a document of its proof (a photocopy of citizenship/passport) should be submitted.
6. The principle investigator should be a life-member or associate member of SAN and a document of its proof, SAN life-membership or associate membership number and a photocopy of SAN life-membership or associate membership should be submitted.
7. The research should be clinical or nonclinical in the field of anaesthesia, perioperative medicine, pain, regional anaesthesia and critical care medicine.
8. The research proposal should be approved by affiliated Institutional Review Board or Committee or Nepal Health Research Council and necessary document of it should be submitted.
9. Detail breakdown of the proposed budget according to the guidelines should be submitted.
10. If the research study is to be conducted in any hospitals/organization or institution apart from that of your own institute, a letter of approval from the related institute /concerned authority should be provided.
11. Consent form should be both in English and Nepali language.
12. Data collection tools should be in English and Nepali language including interview guideline, observation checklist, questionnaires etc.
13. Style of referencing should be in Vancouver style.
14. List of abbreviations / acronyms should be provided.
15. The principle investigator should inform whether he/she has received or applied for grant from other sources.
16. The incomplete application or application after the deadline will not be entertained.
17. The principle investigator should acknowledge SAN for getting the grant.
18. Research should be presented in one of the SAN CME or Annual Conference.

B. Regulations for issuing the SAN John Sandison Research Grant

1. The approved grant will be issued in two installments.
2. The first installment grant will be 50% of the total amount and will be delivered after approval from the John Sandison Fund research committee.
3. Grant will be issued to whole research team and not only to principle investigator.
4. First report has to be submitted after completion of data collection and result tabulation of the study.
5. The 2nd installment (50%) of the total amount will be delivered only after fulfilling the below mentioned criteria:
 - a. Completion of the research
 - b. Submission of the final research report
 - c. Submission of the certified financial report
 - d. Presentation in SAN CME, SAN Conference or on acceptance of publication in national or international journal.
6. If the investigators did not or could not complete the research within scheduled time, they should report it to SAN with valid reason. On failing to do so, necessary action will be taken including blacklisting of the investigators and notification to NHRC/SAN life members and/or refund of the grant money.